

Checklist for Physical Document to be submitted for Student Visa / Entry Permit Application

(as required by the HKSAR Immigration Department)

1. The **ORIGINAL** of a completed “[Application for Entry for Study in Hong Kong \(Form ID995A\)](#)”
(Please refer to “[ID995A Sample Application Form](#)” for reference).
 - All pages have to be **physically** (not electronically) **signed** by the student.
 - A recent colored passport photo must be affixed on page 2 of the form.
 - Completed Questions 9(i)(a-c) on Page 4. Attached photocopy of relevant proof (e.g. Residence record (常住人口登記卡) for Mainland Chinese applicants; Deed poll, marriage certificate, or relevant documents for other applicants) **if you declared a name change** in Question 9(i)(a) on Page 4.
 - Copy, or original form not physically signed will not be accepted.
2. **Photocopy of your travel document** (e.g. passport) for pages containing:
 - Your personal particulars, photo, signature, date of issue, date of expiry.
 - Details of any re-entry visa held (if applicable).
 - The latest issued “e-Visa” (for applicants who are currently staying in Hong Kong]. For applicants from Mainland China, photocopy of your “Exit-Entry Permit for Travelling to and from Hong Kong and Macao” (EEP) (往來港澳通行證) if it is available.
 For applicants from Macao SAR, photocopy of your “Visit Permit for Residents of the Macao SAR to the Hong Kong SAR” (澳門居民往來香港特別行政區旅遊證) if it is available.
3. **Photocopy of proof of financial situation**
 - Your recent bank statements, saving account passbook, etc.
 - It should show clearly, the full name of the account holder, name of bank, ending balance with currency (with sufficient funds to support the applicant’s total expenses in HK)

[For applicant who is supported by a financial sponsor (e.g. your parent)]

 “[Confirmation of Financial Support](#)” completed by your financial sponsor
 Photocopy of i) the financial sponsor’s proof of financial situation **AND (ii)** evidence of your relationship with the sponsor (if you would need his/her financial support); **iii)** photocopy of the sponsor’s identity document (e.g. passport, identity card, citizenship/residence card).
4. **Photocopy of identity document.**
[For applicants from **Mainland China**]
 - Photocopy of your People’s Republic of China Resident Identity Card
 - The Original of a completed “[Declaration on Country of Departure to Hong Kong](#)”
 - Photocopy of the foreign student visa you have obtained if you are now studying overseas

[For applicants from **Taiwan**]

 - Photocopy of your Taiwanese identity card
 - Photocopy of your household registration records (台灣戶籍謄本).

[For applicants from **other regions**]

 - Photocopy of your passport/identity/citizenship/residence card or driving license
5. The **ORIGINAL** of a completed “[Assignment of Local Guardian](#)”
 - If the applicant is under the age of 18 at the time of submitting the application.
 - Copy, or original form not physically signed will not be accepted.